



Overview and Scrutiny Committee

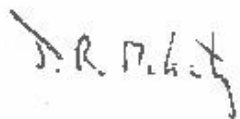
Meeting: Thursday, 7th September 2017 at 6.30 pm in Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP

Membership:	Cllrs. Coole (Chair), Ryall (Vice-Chair), Finnegan (Spokesperson), Pearsall, Hilton, Lewis, Wilson, Dee, Hampson, Hawthorne, Melvin, Smith, Patel, Pullen and Taylor
Contact:	Atika Tarajiya Team Leader- Democratic and Electoral Services 01452 396127 atika.tarajiya@gloucester.gov.uk

AGENDA

1.	APOLOGIES To receive any apologies for absence.
2.	DECLARATIONS OF INTEREST To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.
3.	DECLARATION OF PARTY WHIPPING To provide an opportunity for Members to declare the existence of a party whip in relation to any item on the agenda.
4.	MINUTES (Pages 5 - 18) To approve as a correct record the minutes of the meetings held on 10 th July and 26 th July 2017.
5.	PUBLIC QUESTION TIME (15 MINUTES) To receive any questions from members of the public provided that a question does not relate to: <ul style="list-style-type: none"> • Matters which are the subject of current or pending legal proceedings, or • Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers
6.	PETITIONS AND DEPUTATIONS (15 MINUTES) To receive any petitions and deputations provided that no such petition or deputation is in relation to:

	<ul style="list-style-type: none"> • Matters relating to individual Council Officers, or • Matters relating to current or pending legal proceedings
7.	<p>OVERVIEW AND SCRUTINY ACTION PLAN (Pages 19 - 20)</p> <p>To consider the Overview and Scrutiny Action Plan.</p>
8.	<p>OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME AND COUNCIL FORWARD PLAN (Pages 21 - 46)</p> <p>To receive the latest version of the Committee's work programme and the Council's Forward Plan.</p>
9.	<p>SOCIAL ENTERPRISE AGENCY PILOT</p> <p>To receive a presentation from the Cabinet Member for Communities and Neighbourhoods and Cabinet Member for Environment on the social enterprise agency pilot.</p>
10.	<p>DIRECTOR OF PUBLIC HEALTH ANNUAL REPORT (Pages 47 - 54)</p> <p>To consider the annual report of the Director of Public Health.</p>
11.	<p>QUARTER 1 FINANCIAL MONITORING</p> <p>To consider the report of the Cabinet Member for Performance and Resources noting year-end forecasts, and progress made against agreed savings targets for the 1st quarter ended 30th June 2017.</p> <p>TO FOLLOW</p>
12.	<p>DATE OF NEXT MEETING</p> <p>6:30pm on the 2nd October 2017 at Gloucester Guildhall.</p>



Jon McGinty
Managing Director

Date of Publication: Wednesday, 30 August 2017

NOTES

Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area. For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and (b) either – i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with

whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

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For further details and enquiries about this meeting please contact Rhys Howell, 01452 396126, rhys.howell@gloucester.gov.uk.

For general enquiries about Gloucester City Council’s meetings please contact Democratic Services, 01452 396126, democratic.services@gloucester.gov.uk.

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Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the Public and Press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

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- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.



OVERVIEW AND SCRUTINY COMMITTEE

MEETING : Monday, 10th July 2017

PRESENT : Cllrs. Coole (Chair), Ryall (Vice-Chair), Finnegan (Spokesperson), Pearsall, Hilton, Lewis, Wilson, Dee, Hampson, Hawthorne, Smith, Patel, Pullen and Taylor

Others in Attendance

Councillor David Norman MBE, Cabinet Member for Performance and Resources

Councillor Richard Cook, Cabinet Member for Environment

Malcolm Cox, Amey

Jo Styles, Civica

Sadie Neal, Civica

Glenn Morgan, Civica

Jonathan Lund, Corporate Director

Lloyd Griffiths, Head of Communities

Stacey Jellyman, Intelligent Client Officer

Atika Tarajiya, Team Leader: Democratic and Electoral Services

APOLOGIES : Cllr. Melvin

12. DECLARATIONS OF INTEREST

12.1 There were no declarations of interest.

13. DECLARATION OF PARTY WHIPPING

13.1 There were no declarations of an existence of a party whip.

14. MINUTES

RESOLVED:

14.1 That the minutes of the meeting held on 12th June 2017 be confirmed as a correct record and signed by the Chair.

15. PUBLIC QUESTION TIME (15 MINUTES)

15.1 There were no public questions.

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16. PETITIONS AND DEPUTATIONS (15 MINUTES)

16.1 There were no petitions or deputations.

17. OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME AND COUNCIL FORWARD PLAN

17.1 The Chair advised Members that a special meeting had been scheduled for the 26th July 2017 to discuss the emerging Council Plan and related performance measures. He went on further to explain that the Committee meeting scheduled for the 4th September 2017 had now been re-arranged for the 7th September 2017. He noted that electronic invites would be sent out for both these meetings by the Democratic and Electoral Services Team.

17.2 RESOLVED: That the Work Programme and Forward Plan be noted.

18. GREEN TRAVEL PLAN PROGRESS UPDATE

18.1 The Chair agreed to revise the order of the agenda to consider agenda item 11 ahead of agenda items 8, 9 and 10. He welcomed the Head of Communities to the meeting.

18.2 The Head of Communities advised the Committee that although not a legal requirement the Council had an approved Green Travel Plan 2014/2018 aimed at developing best practice within the region. He reported that the policy aimed at modal shift in the ways people travelled. He highlighted a number of different schemes and incentives the Council had put in place to support staff with this transition, including discounted staff travel, cycle to work scheme, cycle mileage allowance and equipment subsidies.

He reported that the focus over the last 12 months had been on the Green Travel Policy and had included replacing the Council's own fleet of vehicles with modern and eco friendly vehicles and the implementation of a staff travel portal, that required staff to pre-book all journeys to ensure the most cost effective and eco-efficient method of travel was used. He noted that there were exceptional cases where staff would not be required to use the portal to allow them to respond to emergencies and out of hours calls.

He concluded by reporting that procurement for replacement fleet and the staff portal was currently being progressed and was likely to be completed by August 2017. He advised that this also included provision for an electric vehicle and associated charging points placed strategically across the City, which could be opened to the general public.

18.3 In response to Councillor Hilton's query regarding the provision of electric charging points, the Head of Communities advised that the Council were currently in discussion with specialist advisors to scope the requirements and consider most appropriate locations.

18.4 In response to Councillor Hampson's query regarding evidence to support the success of staff engagement, The Head of Communities confirmed that data and

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statistics had been collated. Following a suggestion by the Chair, he agreed that this data would be circulated to Members.

- 18.5 Councillor Pullen commented that given that most staff travel occurred in and around the inner city, it would be appropriate for the charging vehicles to be placed in these locations.
- 18.7 Councillor Hawthorne suggested that a report evaluating the impact of the Green Travel Policy 2014/18 be compiled to inform future work and best practice. The Head of Communities confirmed that a report would be drafted.
- 18.8 **RESOLVED that:**
1. Qualitative and quantitative data evidencing successes of the Green Travel Policy 2014/18 be circulated to the Committee.
 2. A report evaluating the impact of the Green Travel Policy 2014/18 be drafted and shared with the Committee.

19. AMEY ANNUAL PERFORMANCE MONITORING

- 19.1 The Chair welcomed Mr Malcom Cox, the Cabinet Member for Environment (Councillor Cook) and the Corporate Director to the meeting.
- 19.2 Mr Cox summarised the headlines in the report, stressing the challenges that the Council and Amey continued to face in light of the continued cost savings.
- 19.3 The Chair, referring Members' attention to the Key Performance Indicators (KPIs) commented that the in relation to the close calls KPI, the rag ratings seemed to be incorrect and were in fact the reverse of how they had been presented. Mr Cox confirmed that this was an error caused by a technical fault with the system used to compile the data.
- 19.4 In response to the Chair's query on the high levels of sickness, Mr Cox acknowledged that the company was struggling to recruit individuals with the right skills and was looking to pay their employees at a more competitive rate in line with market standards. He explained that the company had introduced back to work interviews in an attempt to improve the current absence levels.
- 19.5 In response to Councillor Ryall's query regarding staff turnover, Mr Cox explained that the staff turnover currently stood at 7-10% and agency staff had been drafted in when required.
- 19.6 Councillor Hilton commented that KPIs failed to demonstrate the quality of the work undertaken, noting that the grass cutting around the City was of a poor standard. He suggested that the Cabinet Member for Environment engage in discussions with Amey regarding inclusion of KPIs monitoring the standard of work undertaken. Councillor Cook assured Members that this was being considered in the discussions with Amey.

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- 19.7 Mr Cox acknowledged that quality of work was quite a subjective matter. To address this issue, it had been decided to re-arrange staff into teams, who would take responsibility for all the work in the zone they were working on, rather than being allocated specific jobs across all zones to ensure that all the work had been completed in each area.
- 19.8 Councillor Pullen, referencing the challenging growing conditions referred to in the report, queried what lessons had been learnt from the 30 day grass cutting trial. Mr Cox stated that the team had not had access to the right machinery and tools to deal with the lengths of grass encountered and this had caused significant delays, noting that problems in the previous years had been due to staff recruitment. He reported that the company had a more detailed understanding on the tools and resources required to deal with a 30 day grass cutting regime following this year's trial.
- 19.9 In response to a query from the Chair, Councillor Cook confirmed that the Council had been required to employ additional resource to undertake the work that Amey had been delayed in carrying out. He advised that Amey operatives would be revisit the areas to ensure that all required works had been completed and the costs of this additional resource would recovered from Amey, as it had been their organisation that had failed to carry out their commitments.
- 19.20 The Corporate Director acknowledged that the 30 day trial had not delivered the benefits that had been anticipated. He explained that the Council would work closely with Amey to develop a grounds maintenance schedule for 2018 that the Council could be confident in. He stressed that the Council did not accept that the only way to deliver savings was through accepting reduced services and he was pressing Amey to explore how working efficiencies and streamlining process could be identified and implemented. He noted that Amey had been successful in delivering these efficiencies and savings in other local authorities without a detrimental impact on services.
- 19.21 Councillor Hawthorne commented that it would be helpful to be provided with a thematic breakdown of the nature of the complaints received, rather than statistical figures. Councillor Cook confirmed that he would consider this request.
- 19.22 Councillor Lewis expressed concern at the lack of supervision in the ground crews. Councillor Cook acknowledged that this was a focus area during the conversations with Amey. Mr Cox explained that Supervisors had now been equipped with hand held devices that allowed them to continue with the administrative work whilst out and about. He went on further to explain that the refuse trucks were fitted with 360 degree cameras that allowed supervision of the staff.
- 19.23 Councillor Patel expressed frustration at the discarded refuse left behind by the waste operatives stating that it led to rodent infestations and were a visual eyesore on the City's streets. He requested a strong and robust approach to supervision of the grounds crew to ensure that the issues did not continue to reoccur.
- 19.24 Mr Cox reported that each inspector was required to carry out 20 inspections per month in addition to the ad-hoc inspections that were also required. He confirmed that all inspections were random and no fore-warning was provided and advised

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that the schedules had been amended so the street cleansing and vehicle operative crews were better aligned with each other.

- 19.25 Councillor Taylor concurred with the comments that there had been a number of issues with the street cleansing regime this year. He welcomed the swift and efficient resolution provide by both the Cabinet Member and Corporate Director when the issues were highlighted to them.
- 19.26 Councillor Hawthorne commented that it felt like the senior management within the Amey organisation did not understand the pressures the operational teams were facing and welcomed Mr Cox's candidness in this regard.
- 19.27 Councillor Hilton, referring to the cost savings projects referenced in the report, questioned who would carry out the tree inspections that were being devolved from Amey. Councillor Cook advised that this would now be the responsibility of the Arborculturalist, who would prioritise his work accordingly.
- 19.28 In light of the concerns presented by Members, the Corporate Director suggested that the Committee could consider inviting Amey back to the Committee to address the concerns around supervision and allocation of the resources. He also suggested that a report on the agreed Grounds Maintenance Schedule be bought back to the Committee later in the year.

19.29 RESOLVED that:

- 1. The Amey Annual Performance Monitoring be noted.**
- 2. A thematic breakdown and analysis of complaints received be included within the Annual KPI Statement,**
- 3. Amey be invited back to the Committee in 3 months to address concerns regarding supervision and allocation of operational resources.**
- 4. A report on the agreed Grounds Maintenance Schedule for 2018 be bought to the Committee before the start of the 2018 cutting season.**

20. GLOUCESTER CITY COUNCIL REVENUES & BENEFITS ANNUAL PERFORMANCE REPORT 2016/17

- 20.1 The Chair welcomed Ms Sadie Neal, Ms Jo Styles and Mr Glenn Morgan to the meeting.
- 20.2 Members were presented with the Gloucester Civica Partnership's Annual Performance report on the Revenues and Benefits Service for 2016-17. Ms Neal stated that there a number of small errors in the KPI figures listed on page 36 of the agenda pack. She circulated revised figures as appended to the minutes and proceeded to give Members a short presentation to complement the report before opening up the matter for debate.

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20.3 In response to a query from Councillor Wilson regarding Garden Waste Renewals, Ms Neal explained that Civica had been asked to remove the online form due to incompatibility with the new purchasing system. She noted that Civica had bought into extra resource to ensure that the service was unaffected and advised that work on restoring this function was ongoing and was intended to be ready prior to October.

20.4 In response to a query from Councillor Patel, regarding the fraud prosecution as a result of the implementation of real time information, Ms Styles explained that the all benefit fraud was investigated through the Department of Work and Pensions' Single Fraud Initiative Team, which Civica collaborated with and made referrals to. She confirmed that a breakdown of the referrals made to the Single Fraud Initiative would be provided to the Committee.

20.5 RESOLVED That:

1. The Gloucester City Council Revenues & Benefits Annual Performance Report 2016/17 be noted.

2. A breakdown of the referrals made to the Single Fraud Initiative be provided to the Committee.

21. CIVICA ITO ANNUAL REPORT 2016 - 2017

21.1 Members were presented with the Gloucester Civica Partnership's Annual Performance report on the ITO service for 2016-17. Mr Morgan gave Members a short presentation to complement the report before opening up the matter for debate.

21.2 In response to a query from the Chair regarding application of patches, Mr Morgan explained automated reporting tool was now in place, with 8 weekly application cycle. He noted that Civica were aiming to reduce this down to 4 weeks.

21.3 In response to a query from Councillor Pullen regarding the digital transformation around the Together Gloucester Project, Mr Morgan acknowledged that the project would require dedicated resource and colleagues from Civica Digital had provided advice and guidance to the Council's management team. Ms Neal commented that the ICT Strategy Board and monthly meetings had been reinstated to ensure that the requirements of the transformation project were fully understood.

21.4 RESOLVED that the Civica ITO Annual Report for 2016-2017 be noted.

22. DATE OF NEXT MEETING

22.1 Special meeting on the 26th July 2017 at 6:00pm in the Civic Suite, North Warehouse and 7th September 2017 at 6:30pm in the Civic Suite, North Warehouse.

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Time of commencement: 6.30 pm hours

Time of conclusion: 8.35 pm hours

Chair

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OVERVIEW AND SCRUTINY COMMITTEE

MEETING : Wednesday, 26th July 2017

PRESENT : Cllrs. Coole (Chair), Ryall (Vice-Chair), Finnegan (Spokesperson), Pearsall, Lewis, Wilson, Dee, Hampson, Melvin, Smith, Stephens and Taylor

Others in Attendance

Jon McGinty, Managing Director
Jonathan Lund, Corporate Director
Tanya Davies, Policy and Governance Manager
Atika Tarajiya, Democratic and Electoral Services Officer

APOLOGIES : Cllrs. Hilton, Hawthorne and Patel

23. DECLARATIONS OF INTEREST

23.1 There were no declarations of interest.

24. DECLARATION OF PARTY WHIPPING

24.1 There were no declarations of an existence of a party whip.

25. PUBLIC QUESTION TIME (15 MINUTES)

25.1 Mr Wallace of Kiln Close, thanked the Committee for the opportunity to attend and put forward a question to the Cabinet. Referring to the Council values as outlined in the report he expressed disappointment that the City Council had deleted the Street Warden posts in previous years. Referencing the Council's commitment to introduce City Centre Wardens, he asked for assurance that the Council would commit to fund these posts permanently and authorise wardens to issue fixed penalty notices when appropriate.

25.2 The Cabinet Member for Environment, Councillor Cook, advised that the Gloucester Business Improvement District (BID) would fund four City Enforcement Officer posts who would have the power to issue fixed penalty notices. He explained that these officers would provide a visible presence in the City Centre with an aim to improve and maintain its appearance.

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26. DRAFT COUNCIL PLAN 2017- 20

26.1 Councillor Coole congratulated the Leader of the City Council and Cabinet Member for Regeneration and Economy (Councillor James) on the birth of his daughter. He advised the Committee that the discussions would be guided by the four Council priorities as outlined in the Draft Council Plan 2017-2020.

26.2 Councillor James thanked the Chair for his kind words. He reported that the Council Plan aimed to provide a guide to the allocation of resources within the City and was informed by the Conservative Manifesto 2016. He noted that the plan was currently in the drafting stages and encouraged Members of the Committee to provide their comments and feedback. He welcomed suggestions on the Key Performance Indicators acknowledging that consideration would need to be given to resources available.

He concluded by reporting that the consultation on the draft plan would take place over the summer period, with the aim to begin the final draft to Council in September 2017.

26.3 Councillor Haigh addressing the Committee from the public gallery, queried the level of detail included within the draft plan. She expressed concern at the lack of SMART objectives and questioned how the administration aimed to identify how these objectives had been achieved.

26.4 Councillor James reported that the Cabinet were keen to hear and reflect on the views of the Committee and had therefore intentionally presented a draft version of the plan.

26.5 Councillor Haigh suggested that the final version of the Council Plan be brought back to the Committee prior to approval.

26.7 Councillor Stephens referring to commentary on page 10 of the report, reported that there were considerable issues with the transport links in the City and in particular the A417, A419 and Railway links, that needed to be addressed in order to continue to promote development and investment within the City.

He went on further to comment that the plan focussed heavily on the City Centre and stated that due consideration needed to be given to the rest of the City. He concluded by advising that the commentary on the City's economic landscape did not make reference to the increasing shortage of affordable homes.

26.8 Councillor James thanked the Member for his helpful comments. He acknowledged that whilst the City had access to good transport links, there were areas for improvement. He confirmed that commitments to the delivery of affordable homes and estate regeneration of the wider City area would be included within the final version of the plan.

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- 26.9 Councillor Watkins reported that the Council were working with its partners to link physical regeneration of the City with social regeneration of its most disadvantaged communities and committed to exploring this further within the Council Plan.
- 26.10 Councillor Lewis welcomed the plan and the aspirations contained within it. Referring to the public question on City Centre Wardens, he suggested that this resource be expanded to cover additional areas of the City in order to improve the lives of all the City's residents.
- 26.11 Councillor Coole suggested expanding the role of the Community Rangers working in Matson and Robinswood to cover additional areas of the City.
- 26.12 Councillor Cook advised the Committee that should the City Enforcement Officers employed by the BID prove successful than the Council would consider negotiating with Amey to deploy a similar resource across the wider city area.
- 26.13 Councillor Watkins noted that community lead solutions delivered the most effective results, reporting that the community rangers had been a proposal suggested by the community.
- 26.14 The Cabinet Member for Housing and Planning, Councillor Organ, reported that best results were achieved when organisations and agencies shared information and communicated effectively with each other.
- 26.15 Councillor Wilson referring to the poor air quality referenced in the report queried why the Council were not aspiring to improve this. Councillor Cook reported that the three air quality management areas in the City remained areas of concerns. He advised that whilst the Council had taken positive steps to improve the situation there were room for improvement.
- 26.15 In reference to Councillor Wilson's suggestion to include air quality management within the KPIs, Councillor James advised that this would be considered.
- 26.16 Councillor Haigh, addressing the Committee from the public gallery reported that the commentary within the document did not include the achievements of the Task and Finish Group on Private Sector Housing. She asked for assurance that this work would continue to ensure that the Council aimed for the highest standard in this sector.
- 26.17 Councillor Organ welcomed the suggestion and the inclusion of the progress made by the Task and Finish Group in achieving standards, commenting that landlords had an obligation to raise standards across the sector. The Managing Director explained that task of enforcement fell to the multi generic housing team who responsibilities included the private rented sector.
- 26.18 Councillor Stephens welcomed the regeneration of the City and in particular the Kings Quarter Development. He queried whether the development would contain provision for a new Civic Centre. He went on further to note that

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whilst the document referred to online interaction and channel shift, it did not consider the impact on vulnerable residents and hard to reach groups. He welcomed a commitment to involving residents in the design and monitoring of Council services and concluded by reiterating the importance of defining clear outcomes and objectives in order to measure success.

- 26.19 Councillor Norman advised the Committee that the Council aimed to provide quality accommodation and offices within the Kings quarter Development to meet the expanding needs of the City.

In reference to Councillor Stephen's comments regarding access to services, Councillor Norman assured Members that options for individual contact would continue to be provided to those most vulnerable and emphasised the importance of progressing with alternative digital channels as the authority continued to transform itself.

- 26.20 In response to Councillor Stephen's comment regarding community engagement, Councillor Watkins advised that the Council were exploring various means of progressing this further, including the Rising Gloucester project group and Social Enterprise Partnership. She acknowledged that whilst these had not been specifically referenced she would be happy to look into the matter further.

- 26.21 In response to the Chair's query on how ways in which communities within the City could benefit from Asset Based Community Development (ABCD) and tools available to measure success, Councillor Watkins advised that Community Builders had now successfully been employed in various wards within the City and the positive impact within the Podsmead ward had led to the community employing their own Community Builder post. She reported that the Council worked heavily in partnership with partners and stakeholders, including the Clinical Commissioning Group, Office of the Police and Crime Commissioner and Health and Wellbeing Board to progress the agenda forward.

- 26.22 In response to the Chair's queried what support was provided to Communities to assist them with asset mapping process, Councillor Watkins advised that whilst there was not currently a huge demand for these services, the Council did direct resident to partners and relevant individuals to assist with the process.

- 26.23 In response to Councillor Hampson's query regarding providing a decent standard of transitional accommodation for homeless people and in particular families, Councillor Organ confirmed that this was a priority for the Council, noting the issue of homelessness was complex and welcomed suggestions from Members.

- 26.24 Councillor Hampson queried whether the Council were intending as part of the Property Investment Strategy to invest in quality residential accommodation to be utilised as temporary accommodation. Councillor Organ confirmed that this proposal was currently being explored.

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- 26.25 In response to Councillor Ryall's query regarding the lack of reference to proposals related to technological infrastructure of the City, Councillor James agreed that successes of the digital high street project would be included within the Plan.
- 26.27 The Chair queried what proposals were in place to broaden the Cultural offer for the whole of the City and more specifically the role of the Culture Trust with regards to this.
- 26.28 The Cabinet Member for Culture and Leisure reported that the Council were already working to develop the cultural offer in various parts of the City, noting that the organisers of the Strike a Light Festival were currently from within the Matson area.
- 26.29 Councillor Hampson expressed concern for the Museums' Collection service reporting that there was a significant backlog in cataloguing artefacts stating that the Museums risked losing their accreditation and any potential funding streams.
- 26.27 The Corporate Director acknowledged the importance of the Museums' Accreditation, reporting that proposals were currently in place to develop a stable environment for the service. He explained that the large scales tasks would be broken down into their smaller components noting that the newly recruited Head of Service would lead on this. Councillor Noakes noted that the service was currently working with other agencies and professionals in an effort to improve the service and acknowledged that this was an area for development.
- 26.28 RESOLVED that the Draft Council Plan 2017-2020 be amended to:**
- 1. Include reference to commitments to the delivery of affordable homes and estate regeneration of the wider City area.**
 - 2. Link physical regeneration of the City with social regeneration of its most disadvantaged communities and committed to exploring this further within the Council Plan.**
 - 3. Monitor the performance of air quality management within the KPIs.**
 4. Include reference to proposals related to technological infrastructure of the City.

27. DATE OF NEXT MEETING

7th September 2017 at 6:30pm in the Civic Suite, North Warehouse.

Time of commencement: 6.00 pm hours

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Time of conclusion: 7.27 pm hours

Chair

OVERVIEW AND SCRUTINY COMMITTEE – 30 AUGUST 2017

ACTION PLAN

MINUTE NO.	MATTER	CURRENT STATUS	RAG	TARGET DATE	OWNER
<u>Actions arising from meeting held on 12 June 2017:</u>					
9.10	Support the monitoring of the Task and Finish Group on Employment and Skills through quantitative and qualitative case studies.	The Head of Place agreed to explore this in further detail and consider what evidence could be used to support the progress made against recommendations.	A	Summer 2018	AH
9.11	Explore options in committing Developers to source local employment relation to the City's capital projects	The Head of Place agreed to explore commitment s with Developers in relation to local employment.	A	Summer 2018	AH
<u>Actions arising from meeting held on 10 July 2017:</u>					
18.4	Circulate statistics to evidence staff successes in relation to the Green Travel Plan to the Committee.	Head of Communities to circulate recorded information to the Committee.	A	Prior to September 2017 Committee meeting	MB
18.7	Report back to the Committee on the impact of the Green Travel Policy 2014/18 and	Head of Communities to compile a report to be shared with the Committee in the 2019-20 municipal year.	A	September 2019	LG
19.21	Amey annual KPIs to include a qualitative and thematic breakdown on the nature of the complaints received.	Cabinet Member for Environment and Corporate Director to consider this in discussions with Amey.	A	TBC	RC/JL
19.28	Invite Amey back to the Committee in 3 months to address concerns regarding supervision and allocation of operational resources	Corporate Director and Team Leader- Democratic and Electoral Services liaise with Amey and schedule into Work Plan	A	December 17 Committee Meeting	JL/AT
19.28	Present a report on the Grounds Maintenance Schedule.	Corporate Director City and Improvement & Environment Manager to draft a report to be shared with Committee	A	January 2018	JL/MB

20.4	Civica to provide the Committee with a breakdown of referrals made to the Single Fraud Initiative Team	Civica Partnership Director to provide a breakdown to the Committee.	A	Prior to September 2017 meeting.	SN
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PLEASE NOTE: Rolling agenda items requested by the Committee have not been included above but have been included on the Overview and Scrutiny Committee

**Gloucester City Council
Overview and Scrutiny Committee Work Programme
Updated 16 August 2017**

Item	Format	Lead Member (if applicable)/Lead Officer	Comments
7 September 2017 * (Meeting Date Changed)			
Social Enterprise Agency Pilot	Presentation	Cabinet Member for Communities and Neighbourhoods and Cabinet Member for Environment	Suggested by Councillor Watkins- Agreed by Chair and Vice Chair
Director of Public Health Annual Report	Presentation	Director of Public Health Glos County Council	Agreed by Chair, Vice- Chair and Spokesperson.
Quarter 1 Financial Monitoring	Written report	Cabinet Member for Performance and Resources	Part of Committee's Rolling programme of work
2 October 2017* (Potential Venue change: Fisher Room, Guildhall)			
GCC Annual Performance Monitoring	Written Report	Cabinet Member for Performance and Resources	Part of Committee's Rolling programme of work
Aspire Annual performance monitoring	Distribute to Committee Members for possible inclusion in future agenda	Cabinet Member for Culture and Leisure	Part of Committee's Rolling programme of work
30 October 2017			
27 November 2017			
Marketing Gloucester Performance Monitoring	Written Report	Cabinet Member for Culture and Leisure	Part of Committee's Rolling programme of work

Item	Format	Lead Member (if applicable)/Lead Officer	Comments
Amey Management Update on Supervision of the Grounds Crew	Presentation/Written report	Cabinet Member for Environment	Requested by the Committee
Quarter 1 and 2 Financial Monitoring	Written reports	Cabinet Member for Performance and Resources	Part of Committee's Rolling programme of work
4 December 2017			
BUDGET MEETING – NO OTHER ITEMS			Part of Committee's Rolling programme of work
8 January 2018			
Amey Management Update on Grounds Maintenance Schedule	Presentation/Written report	Cabinet Member for Environment	Requested by the Committee
29 January 2018			
No Current Date for Item			
Housing Development Company	Written Report	Cabinet Member for Regeneration and Economy	Slipped from January 2017
Independent Remuneration Panel Scrutiny			Required for 2018 Panel Review, Motioned by Council 1/12/16
Deriving Social Benefit from Regeneration Summary of decision: To update Members on current progress and future plans to ensure a positive impact of regeneration and economic growth for disadvantaged communities within the City. Wards affected: All Wards	Written Report	Anthony Hodge/ Anne Brinkhoff	Requested by Lead Members of Overview and Scrutiny 30/5/17

NOTE: The work programme is agreed by the Chair, Vice-Chair and Spokesperson of the Overview and Scrutiny Committee

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Gloucester City Council

FORWARD PLAN FROM SEPTEMBER TO AUGUST 2018

This Forward Plan contains details of all the matters which the Leader believes will be the subject of a Key Decision by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent 12 months). A Key Decision is one that is:

- a decision in relation to a Cabinet function which results in the Local Authority incurring expenditure or making of a saving which is significant having regard to the budget for the service or function to which the decision relates; or
- a decision that is likely to have a significant impact on two or more wards within the Local Authority; or
- a decision in relation to expenditure in excess of £100,000 or significant savings; or
- a decision in relation to any contract valued in excess of £500,000

A decision maker may only make a key decision in accordance with the requirements of the Cabinet Procedure Rules set out in Part 4 of the Constitution.

Cabinet Members

Portfolio	Name	Contact Details
Leader and Regeneration & Economy (LRE)	Councillor Paul James	6 Mainard Square, Longlevens, Gloucester GL2 0EU Tel: 396151 paul.james@gloucester.gov.uk
Deputy Leader and Communities & Neighbourhoods (C&N)	Councillor Jennie Watkins	14 Topcliffe Street, Kingsway, Gloucester, GL2 2ES Tel: 07912450049 jennie.watkins@gloucester.gov.uk
Culture & Leisure (C&L)	Councillor Lise Noakes	14 Middle Croft, Abbeymead, Gloucester GL4 4RL Tel: 01452 610702 lise.noakes@gloucester.gov.uk
Performance & Resources (P&R)	Councillor David Norman MBE	50 Coltishall Close, Quedgeley, Gloucester GL2 4RQ Tel: 07970593780 david.norman@gloucester.gov.uk
Housing & Planning (H&P)	Councillor Colin Organ	337 Stroud Road, Gloucester GL4 0BA Tel: 07767350003 colin.organ@gloucester.gov.uk
Environment (E)	Councillor Richard Cook	101 Woodvale, Kingsway, Gloucester GL2 2BU Tel: 07889534944 richard.cook@gloucester.gov.uk

The Forward Plan also includes Budget and Policy Framework items; these proposals are subject to a period of consultation and the Overview and Scrutiny Committee has the opportunity to respond in relation to the consultation process.

A Budgetary and Policy Framework item is an item to be approved by the full City Council and, following consultation, will form the budgetary and policy framework within which the Cabinet will make decisions.

For each decision included on the Plan the following information is provided:

- (a) the matter in respect of which a decision is to be made;
 - (b) where the decision maker is an individual, his/her name and title if any and, where the decision maker is a body, its name and details of membership;
 - (c) the date on which, or the period within which, the decision is to be made;
 - (d) if applicable, notice of any intention to make a decision in private and the reasons for doing so;
 - (e) a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the decision is to be made;
 - (f) the procedure for requesting details of those documents (if any) as they become available
- (the documents referred to in (e) and (f) above and listed in the Forward Plan are available on request from the Council’s main offices at Herbert Warehouse, The Docks, Gloucester GL1 2EQ. Contact the relevant Lead Officer for more information).

The Forward Plan is updated and published on Council’s website at least once a month.

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KEY	= Key Decision	CM KEY	= Individual Cabinet Member Key Decisions
NON	= Non-Key Decision	CM NON	= Individual Cabinet Member Non-Key Decision
BPF	= Budget and Policy Framework		

CONTACT:

For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned. To make your views known on any of the items please also contact the Officer shown or the portfolio holder.

Copies of agendas and reports for meetings are available on the web site in advance of meetings.

For further details on the time of meetings and general information about the Plan please contact:

Atika Tarajiya, Team Leader: Democratic and Electoral Services on 01452 396203 or send an email to atika.tarajiya@gloucester.gov.uk.

SUBJECT (and summary of decision to be taken)		PLANNED DATES	DECISION MAKER & PORTFOLIO	NOTICE OF PRIVATE BUSINESS (if applicable)	RELATED DOCUMENTS (available on request, subject to restrictions on disclosure)	LEAD OFFICER (to whom Representations should be made)
SEPTEMBER 2017						
NON	<p>Financial Monitoring Quarter 1 Report</p> <p><u>Summary of decision:</u> To receive an update on financial monitoring information for the first quarter 2017/18.</p> <p><i>Wards affected: All Wards</i></p>	13/09/17	Cabinet Cabinet Member for Performance and Resources			Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	<p>Gloucester City Council Safeguarding Policy</p> <p><u>Summary of decision:</u> To approve the City Council's Safeguarding Policy</p> <p><i>Wards affected: All Wards</i></p>	13/09/17	Cabinet Cabinet Member for Communities and Neighbourhoods			Emily Jones, Community Engagement Officer emily.jones@gloucester.gov.uk

NON	<p>Health & Safety Policy & Update</p> <p><u>Summary of decision:</u> To approve the Council's Health and Safety Policy.</p> <p><i>Wards affected: All Wards</i></p>	13/09/17	Cabinet Cabinet Member for Communities and Neighbourhoods			Lloyd Griffiths, Head of Communities lloyd.griffiths@gloucester.gov.uk
NON	<p>Motor Neurone Disease (MND) Charter</p> <p><u>Summary of decision:</u> To seek approval to adopt the MND Charter.</p> <p><i>Wards affected: All Wards</i></p>	13/09/17	Cabinet Cabinet Member for Communities and Neighbourhoods			Jon McGinty, Managing Director jon.mcginty@gloucester.gov.uk
NON	<p>The Kings Quarter Business Plan</p> <p><u>Summary of decision:</u> To approve the Kings Quarter Business Plan</p> <p><i>Wards affected: Westgate</i></p>	13/09/17	Cabinet Cabinet Member for Regeneration and Economy			Philip Ardley, Major Projects Consultant philip.ardley@gloucester.gov.uk

BPF	<p>Council Plan 2017-2020</p> <p><u>Summary of decision:</u> To approve the Council Plan 2017-2020</p> <p><i>Wards affected: All Wards</i></p>	<p>13/09/17</p> <p>28/09/17</p>	<p>Cabinet</p> <p>Council Leader of the Council</p>			<p>Tanya Davies, Policy and Governance Manager Tel: 39-6125 tanya.davies@gloucester.gov.uk</p>
NON	<p>Extension of Forest of Dean (FOD) Civica Contract</p> <p><u>Summary of decision:</u> To seek approval to agree an extension of Forest of Dean Civica contract</p> <p><i>Wards affected: All Wards</i></p>	<p>13/09/17</p>	<p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>
NON	<p>Business Rates Discretionary Relief</p> <p><u>Summary of decision:</u> To seek approval for the Business Rates Discretionary Relief Schedule.</p> <p><i>Wards affected: All Wards</i></p>	<p>13/09/17</p>	<p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>

NON	<p>City Centre Investment Fund Allocations and Update</p> <p><u>Summary of decision:</u> To update Members on the progress towards the delivery of the City Centre Investment Fund</p> <p><i>Wards affected: Westgate</i></p>	11/10/17	Cabinet Cabinet Member for Regeneration and Economy			Anthony Hodge, Head of Place Tel: 01452 396034 anthony.hodge@gloucester.gov.uk
KEY	<p>Governance Review Gloucestershire Airport</p> <p><u>Summary of decision:</u> To seek approval for the revised governance arrangements.</p> <p><i>Wards affected: All Wards</i></p>	11/10/17 23/11/17	Cabinet Council Leader of the Council			Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
KEY	<p>Accommodation Review</p> <p><u>Summary of decision:</u> To consider options for the disposal of the HKP Warehouses.</p> <p><i>Wards affected: All Wards</i></p>	11/10/17	Cabinet Cabinet Member for Performance and Resources			Jonathan Lund, Corporate Director jonathan.lund@gloucester.gov.uk

NON	<p>Deriving Social Benefit from Regeneration</p> <p><u>Summary of decision:</u> To update Members on current progress and future plans to ensure a positive impact of regeneration and economic growth for disadvantaged communities within the City.</p> <p><i>Wards affected: All Wards</i></p>	11/10/17	Cabinet Cabinet Member for Regeneration and Economy, Cabinet Member for Communities and Neighbourhoods			Anne Brinkhoff, Corporate Director, Anthony Hodge, Head of Place anne.brinkhoff@gloucester.gov.uk, Tel: 01452 396034 anthony.hodge@gloucester.gov.uk
KEY	<p>Review of Shopmobility Fee Schedule</p> <p><u>Summary of decision:</u> To seek approval to review the current charging schedule for the Shopmobility Service</p> <p><i>Wards affected: All Wards</i></p>	11/10/17	Cabinet Cabinet Member for Culture and Leisure			Lucy Chilton, Visitor Experience Manager Tel: 01452 396570 lucy.chilton@gloucester.gov.uk

NON	<p>Armed Forces Community Covenant Update</p> <p><u>Summary of decision:</u> To update Cabinet on the work done by Gloucester City Council to support current and ex-service personnel as part of the Gloucestershire Armed Forces Community Covenant</p> <p><i>Wards affected: All Wards</i></p>	11/10/17	Cabinet Cabinet Member for Communities and Neighbourhoods			Corporate Director
NON	<p>Government's National Litter Strategy</p> <p><u>Summary of decision:</u> To consider the Council's response to the Government's National Litter Strategy</p> <p><i>Wards affected: All Wards</i></p>	11/10/17	Cabinet Cabinet Member for Environment			Meyrick Brentnall, City Improvement and Environment Manager Tel: 01452 396829 meyrick.brentnall@gloucester.gov.uk

KEY	<p>Gloucester Social Enterprise Partnership</p> <p><u>Summary of decision:</u> To develop a Gloucester Social Enterprise Partnership</p> <p><i>Wards affected: All Wards</i></p>	11/10/17	Cabinet Cabinet Member for Communities and Neighbourhoods			Lloyd Griffiths, Head of Communities lloyd.griffiths@gloucester.gov.uk
NOVEMBER 2017						
NON Page 33	<p>Regulation of Investigatory Powers Act 2000 (RIPA) - Review of Procedural Guide</p> <p><u>Summary of decision:</u> To request that Members review and update the Council's procedural guidance on RIPA.</p> <p><i>Wards affected: All Wards</i></p>	8/11/17 23/11/17	Cabinet Council Cabinet Member for Performance and Resources			Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk

NON	<p>Financial Monitoring Quarter 2 Report</p> <p><u>Summary of decision:</u> To receive an update on financial monitoring information for the second quarter 2017/18.</p> <p><i>Wards affected: All Wards</i></p>	8/11/17	Cabinet Cabinet Member for Performance and Resources			Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
KEY	<p>Kings Quarter Development Progress Update</p> <p><u>Summary of decision:</u> To provide Members with an update on the Kings Quarter Development.</p> <p><i>Wards affected: Westgate</i></p>	8/11/17	Cabinet Cabinet Member for Regeneration and Economy			Philip Ardley, Major Projects Consultant philip.ardley@gloucester.gov.uk
NON	<p>Gloucester Playing Pitch Strategy – Progress Update</p> <p><u>Summary of decision:</u> To receive an update on the Gloucester Playing Pitch Strategy</p> <p><i>Wards affected: All Wards</i></p>	8/11/17	Cabinet Cabinet Member for Housing and Planning, Cabinet Member for Environment			Adam Gooch, Planning Officer Tel: 01452 396836 adam.gooch@gloucester.gov.uk

KEY	<p>Disposal of HKP Warehouses</p> <p><u>Summary of decision:</u> To seek approval to dispose of the HKP Warehouses for alternate use.</p> <p><i>Wards affected: Westgate</i></p>	8/11/17	Cabinet Cabinet Member for Performance and Resources			Jonathan Lund, Corporate Director jonathan.lund@gloucester.gov.uk
NON	<p>Royal City of Gloucester-Consultation Response</p> <p><u>Summary of decision:</u> To consider the response to the consultation on the Royal City Status for the City.</p> <p><i>Wards affected: All Wards</i></p>	8/11/17	Cabinet Leader of the Council			Tanya Davies, Policy and Governance Manager Tel: 39-6125 tanya.davies@gloucester.gov.uk
DECEMBER 2017						
NON	<p>Strategic Risk Register</p> <p><u>Summary of decision:</u> To update Members on the Council's Strategic Risk Register</p> <p><i>Wards affected: All Wards</i></p>	20/11/17 6/12/17	Audit and Governance Committee Cabinet Cabinet Member for Performance and Resources			Stephanie Payne, Group Manager, Audit, Risk and Assurance Tel: 01452 396432 stephanie.payne@gloucester.gov.uk

NON	<p>Treasury Management Six Monthly Update 2016/17</p> <p><u>Summary of decision:</u> To update Cabinet on treasury management activities.</p> <p><i>Wards affected: All Wards</i></p>	6/12/17	Cabinet Cabinet Member for Performance and Resources			Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	<p>Draft Budget Proposals (including Money Plan and Capital Programme)</p> <p><u>Summary of decision:</u> To update Cabinet on the draft budget proposals</p> <p><i>Wards affected: All Wards</i></p>	27/11/17 6/12/17	Overview and Scrutiny Committee Cabinet Cabinet Member for Performance and Resources			Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk

BPF	<p>Local Council Tax Support scheme review 2018/19</p> <p><u>Summary of decision:</u> To advise members of the requirement to review the Local Council Tax Support scheme (LCTS) 3 years of the Act taking effect and consider its impact locally, following the consultation results.</p> <p><i>Wards affected: All Wards</i></p>	6/12/17 25/01/18	Cabinet Council Cabinet Member for Performance and Resources			Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
JANUARY 2018						
NON	<p>Green Travel Plan Progress Report 2017 and Update</p> <p><u>Summary of decision:</u> Annual update on initiatives in the Green Travel Plan</p> <p><i>Wards affected: All Wards</i></p>	10/01/18	Cabinet Cabinet Member for Environment			Lloyd Griffiths, Head of Communities lloyd.griffiths@gloucester.gov.uk

NON	<p>Festivals and Events Programme</p> <p><u>Summary of decision:</u> To seek approval for the 2018-19 Festival and Events Programme.</p> <p><i>Wards affected: All Wards</i></p>	10/01/18	Cabinet Cabinet Member for Culture and Leisure			Jonathan Lund, Corporate Director jonathan.lund@gloucester.gov.uk
NON	<p>Gloucester Culture Trust Update</p> <p><u>Summary of decision:</u> To provide Members with an update on the work undertaken by the Gloucester Culture Update</p> <p><i>Wards affected: All Wards</i></p>	10/01/18	Cabinet Cabinet Member for Culture and Leisure			Jonathan Lund, Corporate Director jonathan.lund@gloucester.gov.uk
NON	<p>Purple Flag Action Plan</p> <p><u>Summary of decision:</u> To review and approve the action flag in relation to the achieving purple flag status.</p> <p><i>Wards affected: Westgate</i></p>	10/01/18	Cabinet Cabinet Member for Communities and Neighbourhoods			Ismael Rhyman, City Centre Improvement Officer ismael.rhyman@gloucester.gov.uk

NON	<p>The Fleece Inn-Gloucester</p> <p><u>Summary of decision:</u> To provide an update on the development of the Fleece Hotel</p> <p><i>Wards affected: Westgate</i></p>	10/01/18	Cabinet Cabinet Member for Regeneration and Economy			Anthony Hodge, Head of Place Tel: 01452 396034 anthony.hodge@gloucester.gov.uk
NON	<p>Review of the Economy Development Strategy</p> <p><u>Summary of decision:</u> To conduct a review of the current Economic Development Strategy.</p> <p><i>Wards affected: All Wards</i></p>	10/01/18	Cabinet Cabinet Member for Regeneration and Economy			Anthony Hodge, Head of Place Tel: 01452 396034 anthony.hodge@gloucester.gov.uk
FEBRUARY 2018						
BPF	<p>Council Tax Setting 2018/19</p> <p><u>Summary of decision:</u> To seek approval for the resolutions relating to the setting of Council Tax for 2018/19</p> <p><i>Wards affected: All Wards</i></p>	7/02/18 22/02/18	Cabinet Council Cabinet Member for Performance and Resources			Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk

MARCH 2018						
NON	<p>Pay Policy Statement 2018-19</p> <p><u>Summary of decision:</u> To seek approval for the annual Pay policy Statement 2018-19 in accordance with Section 38 of the Localism Act 2011.</p> <p><i>Wards affected: All Wards</i></p>	<p>22/02/18</p> <p>7/03/18</p>	<p>Council</p> <p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>
NON Page 40	<p>Treasury Management Strategy</p> <p><u>Summary of decision:</u> To seek approval for the Treasury Management Strategy.</p> <p><i>Wards affected: All Wards</i></p>	<p>7/03/18</p> <p>22/03/18</p>	<p>Cabinet</p> <p>Council Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>

NON	<p>Financial Monitoring Quarter 3 Report</p> <p><u>Summary of decision:</u> To receive an update on financial monitoring information for the third quarter 2017/18.</p> <p><i>Wards affected: All Wards</i></p>	7/03/18	Cabinet Cabinet Member for Performance and Resources			Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON Page 41	<p>Matson and Podsmead Estate Regeneration</p> <p><u>Summary of decision:</u> to outline the development proposals for the regeneration of estates within Matson and Podsmead.</p> <p><i>Wards affected: Matson and Robinswood; Podsmead</i></p>	7/03/18	Cabinet Cabinet Member for Regeneration and Economy			Anthony Hodge, Head of Place Tel: 01452 396034 anthony.hodge@gloucester.gov.uk
APRIL 2018- Items to be advised						
JUNE 2018						

NON	<p>2017-18 Financial Outturn Report</p> <p><u>Summary of decision:</u> To update Cabinet on the Financial Outturn Report 2017-18.</p> <p><i>Wards affected: All Wards</i></p>	13/06/18	Cabinet Cabinet Member for Performance and Resources			Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	<p>Treasury Management Six Monthly Update 2017/18</p> <p><u>Summary of decision:</u> To update Cabinet on treasury management activities.</p> <p><i>Wards affected: All Wards</i></p>	13/06/18	Cabinet Cabinet Member for Performance and Resources			Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	<p>Strategic Risk Register</p> <p><u>Summary of decision:</u> To update Members on the Council's Strategic Risk Register</p> <p><i>Wards affected: All Wards</i></p>	13/06/18	Cabinet Cabinet Member for Performance and Resources			Stephanie Payne, Group Manager, Audit, Risk and Assurance Tel: 01452 396432 stephanie.payne@gloucester.gov.uk
JULY 2018						

NON	<p>City Centre Investment Fund Allocations and Update</p> <p><u>Summary of decision:</u> To update Members on the progress towards the delivery of the City Centre Investment Fund</p> <p><i>Wards affected: Westgate</i></p>	11/07/18	Cabinet Cabinet Member for Regeneration and Economy			Anthony Hodge, Head of Place Tel: 01452 396034 anthony.hodge@gloucester.gov.uk
NON Page 43	<p>Social Impact Bond- Mid Term Update</p> <p><u>Summary of decision:</u> To receive an mid- term update on the Gloucestershire Social Impact Bond/.</p> <p><i>Wards affected: All Wards</i></p>	11/07/18	Cabinet Cabinet Member for Housing and Planning			Helen Chard, Housing Manager Tel: 01452 396534 helen.chard@gloucester.gov.uk

AUGUST 2018- No meetings

ITEMS DEFERRED- Dates to be confirmed

KEY	<p>St Oswalds Land Disposal</p> <p><u>Summary of decision:</u> To consider potential options for land disposal and acquisition at St Oswalds.</p> <p><i>Wards affected: Westgate</i></p>		<p>Cabinet Cabinet Member for Regeneration and Economy</p>	<p>The public are to be excluded from the Cabinet meeting during consideration of this report as it contains exempt information as defined in paragraph 3 of schedule 12A to the Local Government Act 1972 (as amended).</p>		<p>Anthony Hodge, Head of Place Tel: 01452 396034 anthony.hodge@gloucester.gov.uk</p>
KEY	<p>Housing Development Company</p> <p><u>Summary of decision:</u> To seek approval to establish a housing development company.</p> <p><i>Wards affected: All Wards</i></p>		<p>Cabinet Cabinet Member for Regeneration and Economy</p>			<p>Jon McGinty, Managing Director jon.mcginity@gloucester.gov.uk</p>

NON	<p>Energy Savings Projects</p> <p><u>Summary of decision:</u> To update Cabinet on the City Council Energy Costs and Reduction Projects.</p> <p><i>Wards affected: All Wards</i></p>		Cabinet Cabinet Member for Environment			<p>Meyrick Brentnall, City Improvement and Environment Manager Tel: 01452 396829 meyrick.brentnall@gloucester.gov.uk</p>
NON	<p>Air Quality Management Areas</p> <p><u>Summary of decision:</u> To seek approval to review the air quality management areas within the City.</p> <p><i>Wards affected: All Wards</i></p>		Cabinet Cabinet Member for Environment			<p>Wayne Best, Environmental Protection Service Manager wayne.best@gloucester.gov.uk</p>

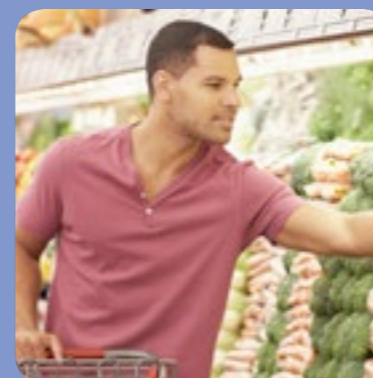
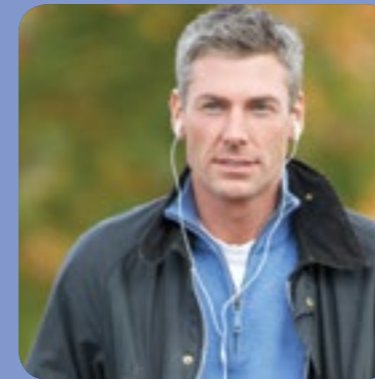
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Director of Public Health Report

Gloucestershire County Council

2014-16

Published 2017



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1 Introduction

from Sarah Scott, Director of Public Health for Gloucestershire County Council.



This is my first annual report and covers the years for 2014-15 and 15-16. During this time we've had several changes in public health leadership and I was appointed as Director of Public Health in October 2015.

I want to share with you some of the exciting things we have been doing in that time. As always we've included information on the population's health and well-being and we've included a link to our new website for the Joint Strategic Needs Assessment that contains a lot more detail on the health of our county.

I also want to give a public account of how we allocated the public health ring-fenced grant. In 2014-15 that amounted to £21.8 million and in 2015-16 it was just under £25 million, when we took on the commissioning responsibility for health-visiting services.

Most of the money we receive in the public health ring-fenced grant is used to buy services for things like drug and alcohol treatment, sexual health treatment and protection and things like smoking cessation support, weight management, school nursing and now health visiting.

The bulk of this report features films of those people and organisations who have benefitted from the public health grant, helping to demonstrate the impact this investment has had. We'll hear from someone who has lost a lot of weight through our slimming on referral service via his GP; from the recovery café in Gloucester and how they're helping those recovering from drug and alcohol addiction; and how children and young people have benefitted from an innovative approach to encourage physical play and activity.

During the last few years we've worked with councillors to provide the active and healthy together schemes, where we allocated £2.6 million of public health grant across 2 years to each of the 53 members to spend in their divisions on activities that promoted physical activity and tackled health inequalities.

In this time we've been developing a vision for public health in Gloucestershire. Essentially this has three elements:

- The first is around how we commission our services in line with the public health grant. I've already mentioned that we spend most of our public health grant on buying services for our communities.
- We have a key role in influencing the public health agenda. Public health happens everywhere across the statutory sector; from district councils, our health partners, across our voluntary and community sector and in communities themselves. And one of our roles within the public health team is to try and influence how these other organisations can improve the county's health by embedding public health outcomes in their everyday work.
- And finally the third element of the vision is how we use our public health skills and our technical knowledge to best support our partners and our own organisation in delivering the public health agenda. For example, with health protection. We work very closely with Public Health England not only to respond to outbreaks of communicable disease but also to plan for their eventuality. Examples of this include the work we did in October 2014 to plan for potential cases of Ebola arriving in the UK and our ongoing planning around pandemic flu.

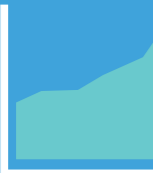
The public health team also use their knowledge and skills to produce service evaluations, health needs assessments and reviews of evidence of best practice to help support colleagues. We work really closely with the Clinical Commissioning Group to support their commissioning of healthcare for Gloucestershire residents.

Hear Sarah reflect on how the last two years have gone as well as the functions and priorities of public health in Gloucestershire

2 Health and wellbeing in Gloucestershire

Visit Gloucestershire's Joint Strategic Needs Assessment (JSNA) for detailed information on health and other statistics. www.gloucestershire.gov.uk/inform

Life expectancy in the county is significantly higher than the national average; and has been steadily increasing over the last decade.¹



Over 4,000 people were supported to quit smoking in 2014/15 and 2015/16.



31% of 10-11 year olds and 23% of 4-5 year olds are overweight or obese.¹¹



Almost two in three adults are overweight or obese similar to the national average.¹²

Almost one in four adults are inactive.¹²



83% of people in Gloucestershire describe themselves as being in good or very good health.²



62% of adults meet physical activity guidelines.⁷




Gloucestershire has an **ageing population.**

By 2039, over 65s will make up 29% of the county's population.³




Under 18 conceptions have **fallen by 63%** since 1998, and are among the lowest in the South West.⁸




Over 31,500 people have been diagnosed with diabetes in the county.¹³



Less than half of people using adult social care services (48%) reported that they had as much social contact as they would like.¹⁴




Early deaths from cancer have **fallen by 16%** over the last decade, and are significantly below the national average.⁴



BUT

Men living the most deprived parts of the county can expect to live **8 years less** than men in the least deprived areas. The gap for women is 6 years.⁹




Over 1,500 people were admitted to hospital for intentional self-harm in 2014/15; significantly higher than the national average.¹⁵




The rate of alcohol related hospital admissions is significantly higher than the national average.¹⁶



Premature deaths from cardiovascular diseases, like heart disease and stroke have **fallen by 34%** over the last decade.⁵




Around 1 in 7 adults smoke in the county - significantly below the national average.⁶



Over 25,000 people aged over 65 are living with a long term illness that limits their day to day activities a lot.¹⁰

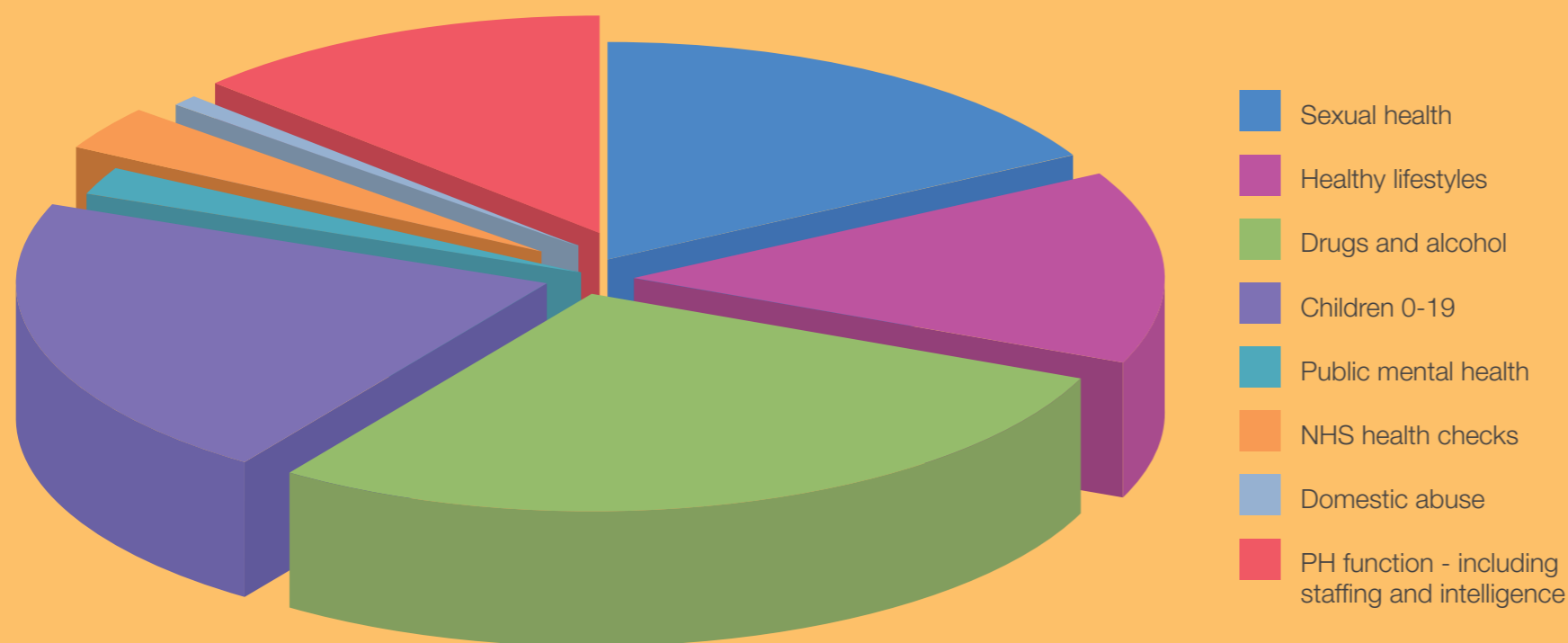


An estimated **30,860 households** are living in fuel poverty - more than one in ten households.¹⁷



1 PHOF 2012-14
2 Census 2011
3 LIS
4 PHOF 2003/05-2013/15
5 PHOF 2003/05-2013/15
6 PHOF 2015
7 PHOF 2015
8 PHOF 1998-2014
9 PHOF 2012-14
10 POPPI, 2015
11 PHOF
12 PHOF 2015
13 PHOF 2014/15
14 PHOF ASC 15/16
15 PHOF 14/15
16 PHOF 2014/15
17 2014 data. UG-JSNA 2017

3 How is the public health grant spent?



Public mental health - £507,000

This fund was spent on services focused on the prevention of mental illness and the promotion of mental health.

This included

- The self-harm helpline
- A Mental Health First Aid training programme
- The applied suicide intervention skills training programme
- The MenTalk programme that works with young men to improve their mental wellbeing

Domestic Abuse - £200,000

This budget contributed to the salary of the Countywide Domestic Abuse and Sexual Violence Strategic Coordinator based in the multiagency safeguarding hub. We also commissioned a pilot programme to work with perpetrators of domestic abuse.

Children 0-19 - £5,225,000

We commissioned the school nursing service and from October 2015 we assumed commissioning responsibility for health visiting services. This budget was also used to fund specific activities in children's centres such as the Health Exercise and Nutrition for the Really Young (HENRY) programme and Gloucestershire Healthy Living and Learning (the local healthy schools programme).

NHS Health checks - £812,000

A cardiovascular disease (CVD) risk assessment for healthy adults aged 40-74. The service, offered to eligible people every five years assesses patients' risk of CVD (eg heart attack and stroke) and takes steps to reduce the risk.

Public Health function - £3,549,000

This budget paid for the public health team, additional staff based in other teams e.g. public health intelligence and research staff, health protection contingency, data storage and licences and also contained the reserve fund.

In 2015-2016, the Public Health ring fenced grant was £24,934,000

What's included?

Sexual health - £4,178,000

This budget paid for a range of contraception and sexual health services.

These included

- a specialist sexual health service delivered in clinics across the county that diagnose and treat sexually transmitted infections and provide free contraception
- a new service focused on the prevention and testing of people at higher risk of contracting HIV
- GPs fitting long acting reversible contraception.
- Community pharmacies providing free emergency hormonal contraception
- A free condom distribution service to under 25's

Healthy lifestyles - £3,521,000

Support we commissioned included

- A weight management service on referral through GPs, provided by Slimming World
- A stop smoking service
- Community health trainers
- Breastfeeding peer support
- Nicotine replacement therapy accessed via prescription

Drugs and alcohol - £6,942,000

This budget was used to commission the drug and alcohol treatment service. The service included programmes to prevent, reduce harm, provide structured treatment and help with full recovery from drug and alcohol addiction. It also funded the prescription costs associated with the service.

4 Case studies

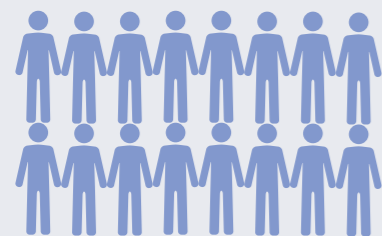
How has the public health grant supported Gloucestershire people? Six case studies show the investment in action and the impact on local people.

1 Helping people lose weight and stay healthy - Slimming world

The public health grant funds support from Slimming World for those who qualify.

We hear from former diabetes sufferer Terry who has turned his life around with their help.

23% of adults in Gloucestershire are obese

11,345 people have benefitted from the weight loss service in the years 14/15 and 15/16



In this time, **55%** of people **lost at least 5%** of their starting weight

Over 2014/15 & 15/16 the total weight lost in Gloucestershire was equivalent to:



3 18 tonne fire engines

The total weight loss is **55,414 kg** or **8,726 stones** (4.9 Kilos per person)



2 Encouraging physical activity and healthy eating - Play Gloucestershire

The public health active together grant supported Play Gloucestershire to deliver local play projects.

Play rangers take their skills and equipment out into the community, creating safe places for outdoor play and cooking.

We met play rangers and children in Tuffley to find out how the whole community benefits.

The Gloucestershire Pupil Survey 2016 found that



Less than half of pupils (46%) reported doing 6 or more hours of physical activity a week



There are **inequalities in activity levels** – boys (53%) tend to be more active than girls (42%)



75% of pupils have at least 4 hours of physical activity (including play) each week

Active Together grant scheme

- **£2.2 million invested** in community groups and sports organisations to increase physical activity and sports participation
- **428 grants awarded**
- **76% are very confident** that activities will continue with the support of local people/volunteers

15 year olds in Gloucestershire are almost twice as likely to be **inactive at weekends** (65%) than during the week



3 Drug and Alcohol addiction recovery support - The Recovery Hub café

The Gloucestershire Public Health team helped The Nelson Trust secure the funding needed to start up the project.

The Recovery Hub Café provides volunteering opportunities to help those recovering from addiction gain confidence and experience in the workplace as well as helping them make friends and widen their support network, increasing their chance of long term recovery.

Hub manager Ruth explains the benefits:

4 Suicide prevention - ASIST Training

Applied Suicide Intervention Skills Training (ASIST) helps people to have a constructive conversation with someone who may be thinking about suicide. The public health grant funds this training in the county, particularly for professionals who regularly meet people who may be at risk of suicide.

Julia talks about her experience of the training and how she's used it:



Gloucestershire has a **higher number of people over 65** admitted to hospital for alcohol related conditions compared to the national average



10% of people with heroin problems in the county **successfully complete their treatment,**

whilst the vast majority of those who remain in treatment show improvements in quality of living, this is better than national outcomes

In the years 2014/15 and 2015/16 around

2,500 people

sought help for alcohol and drug problems in the county



In 2015-16 there was an increase in people entering structured alcohol treatment

That means more people are getting the help they need to beat addiction



Over the past 5 years, we've seen a

sustained decrease

in deaths by suicide in Gloucestershire

Training is delivered by Bristol MIND, a suicide intervention training company

In Gloucestershire we provided suicide prevention skills training to an average of

135 delegates per year

in 2014-16 from a range of settings including Housing Support, Schools and Car Park staff



98% of them

reported the course to be of practical use to them in their work life and 81% found it to be of use in their personal life too

Delegates said that the course was
"Brilliant, practical, well-constructed course which has immediate benefit to people at risk of suicide."
"Thoroughly enjoyed the course. My confidence has grown in helping someone at risk of suicide. Thank you"

5 Tackling social isolation and promoting healthy living - Fair Shares

Fair Shares is a community project that uses two way volunteering, called time banking, to bring people closer together, to support and help one another. The charity received funding from the healthy together grant scheme.

Their work helps to reduce isolation and make people and communities more resilient.

Kevin tells us about how friendships and activities help people to be more healthy in Gloucester.

The healthy together grant was an innovative one-off grant programme with a total fund of £530,000. £10,000 was available for each county councillor to spend on identified projects to tackle health inequalities in their wards.



In a typical week,
165 people
take part across Gloucestershire, exchanging
957 volunteer hours

Things people say about Fair Shares:

“Our approach is about inclusion, socialisation and mutual support”

“We have tried to create welcoming environments with interesting projects that people come along to and take small steps to take part in.”

“People say the most important thing they get from the activities is that they make friends.”

“The more someone is involved, the more they get to meet other people and the more they want to be active in their community.”

“The act of helping others is a very powerful tool to improve someone’s confidence and self-esteem.”

What was the main benefit to people from healthy together projects?

- 23%** better health
- 12%** reduced loneliness
- 7%** reviving old skills, strengths or interests and putting them to work in the community
- 20%** discovering or developing new skills, strengths or interests
- 17%** feeling more positive
- 19%** getting out of the house and doing things outside more
- 2%** other

6 Sexual health promotion - Know yer balls

Funded by the public health grant, ‘know yer balls’ is an initiative developed in partnership with Cheltenham Town Football Club (CTFC).

It is a gender sensitive approach to health work with young men through football and delivered through schools across the county.

Rich at CTFC explains how it works



During 2014-2016, the project

reached around 420

year 10/11 male students



Sexual health in Gloucestershire

During 2014/2015 and 2015/2016,

over 16,000 free condoms

were provided to under 25 year olds as part of the C-Card free condom distribution scheme



90% of females

aged 12 – 13 years have had the HPV vaccine, which is above the national average



The number of people with a late diagnosis of HIV

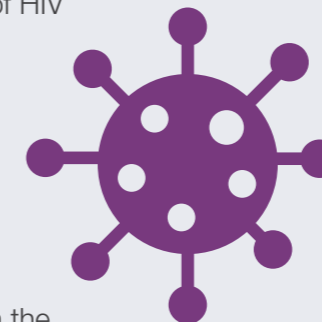
fell from 54%

in 2009-2011

to 36%

in 2013-2015.

This is lower than the rate for England and the South West



The under 18 year old conception rate has

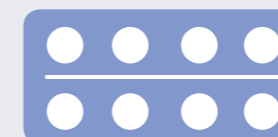
fallen by 63%

since 1998

63%

of Year 12 and Further Education students feel confident using a condom

69%



of Year 12 and Further Education students know how to get hold of emergency contraception for themselves or a friend

5 Future priorities

Great progress has been made, but we know there are still health and wellbeing challenges in Gloucestershire.

In the coming year, the priorities are to:

- Maximise the potential of the local Sustainability and Transformation Plan (STP) prevention theme, working with local NHS organisations.
- Work to tackle wider determinants of health, particularly working with planning authorities to influence change.
- Target work where there is most capacity to benefit and work with partners to develop new services that are affordable within the available budget.
- Develop the role of district council member champions to support the public health agenda at a local level.
- Work with Leeds Beckett University to develop a 'whole systems' approach to tackling obesity in the county that will inform national guidance.

**Hear Sarah talk
about priorities in
Gloucestershire over
the coming year**